



Republic of the Philippines
SURIGAO DEL NORTE STATE UNIVERSITY
Narciso Street, Surigao City 8400, Philippines



Invitation to Bid for the RENOVATION OF MANAGEMENT OFFICE

1. The **Surigao del Norte State University (SNSU)**, through the **Corporate Budget for the Contract Approved by the Governing Boards** intends to apply the sum of **Three Million Three Hundred Twenty-Five Thousand Pesos (P 3,325,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Renovation of Management Office** under **PB# 25-08-0033**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Surigao del Norte State University (SNSU)** now invites bids for the above Procurement Project. Completion of the Works is required for **One Hundred Thirty-Five (135) Calendar Days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **Surigao del Norte State University (SNSU)**, **Surigao City**, and inspect the Bidding Documents at the address given below from **8:00 A.M. to 5:00 P.M., Monday to Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Php 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through electronic means*.
6. The **Surigao del Norte State University (SNSU)** will hold a Pre-Bid Conference¹ on **August 27, 2025, at 2:00 P.M. at the Bids and Awards Committee Office (BAC), 2nd Floor, SNSU Building** or through videoconferencing/webcasting *via Zoom*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below or by sending the bid through a courier, on or before **1:45 p.m. on September 8, 2025**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16**.
9. Bid opening shall be on **September 8, 2025, @ 2:00 P.M. at the Office of the Bids and Awards Committee, 2nd Floor, SNSU Building, Narciso St., Surigao City**. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. The **Surigao del Norte State University (SNSU)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

11. For further information, please refer to:

MARITES F. GELLEGAN
Head BAC Secretariat - Designate
Surigao del Norte State University
Narciso St., Brgy. Taft, Surigao City 8400
Cellphone No.: 09094496207
Email add: snsusbac@gmail.com

12. You may visit the following websites:

For downloading of Bidding Documents: **snsu.edu.ph**


MR. JONAS ROBERT L. MIRANDA
BAC Chairperson