



Republic of the Philippines

SURIGAO DEL NORTE STATE UNIVERSITY



NOTICE TO PROCEED

May 26, 2025

MR. ANTHONY A. JALOP

Project Sales Executive
PROGRESS HOME AND OFFICE FURNISHINGS
Ecowest Drive, Ecoland,
Davao City

Dear Mr. Jalop:

The attached Contract of Agreement having been approved, notice is hereby given to **PROGRESS HOME AND OFFICE FURNISHINGS** that performance on the **SUPPLY AND DELIVERY OF EXECUTIVE OFFICE TABLE WITH CHAIR, CONFERENCE TABLE WITH CHAIRS AND STEEL LATERAL CABINETS** under **PB No. 24-12-0020** (Public Bidding) shall commence effectively on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the contract for the said project with a delivery period of **Sixty (60) calendar days** only.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep one copy and return the other to **Surigao Del Norte State University, Surigao City**.

Very truly yours,

ROWENA A. PLANDO, Ph.D.
University President

Conforme:

MR. ANTHONY A. JALOP

Project Sales Executive
PROGRESS HOME AND OFFICE FURNISHINGS

Received by:
Designation:
Date:

ANTHONY A. JALOP
PROJECT SALES EXECUTIVE

5/27/2025