



Republic of the Philippines
SURIGAO DEL NORTE STATE UNIVERSITY

Narciso Street, Surigao City 8400, Philippines



INDICATIVE ANNUAL PROCUREMENT PLAN (APP)
For Fiscal Year 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<i>To be sourced out from the GAA 2025</i>												
5020101000	TRAVELING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	8,232,000.00	8,232,000.00			
5020201002	TRAINING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	6,683,000.00	6,683,000.00			
5020301000	OFFICE SUPPLIES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	7,002,000.00	7,002,000.00			
5020302000	ACCOUNTABLE FORMS	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	502,000.00	502,000.00			
5020304000	ANIMAL/ZOOLOGICAL SUPPLIES	Malimono/Mainit/Del Carmen Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	280,000.00	280,000.00			
5020307000	DRUGS & MEDICINES / MEDICAL, DENTAL & LABORATORY SUPPLIES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	1,392,000.00	1,392,000.00			
5020309000	FUEL, OIL & LUBRICANTS	All Campuses	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets		1st Quarter to 4th Quarter		GoP	3,256,000.00	3,256,000.00			
5020310000	AGRICULTURAL & MARINE SUPPLIES	Malimono/Mainit/Del Carmen Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	421,000.00	421,000.00			
5020311001	TEXTBOOKS AND INSTRUCTIONAL MATERIALS	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	5,876,000.00	5,876,000.00			
5020399000	OTHER SUPPLIES & MATERIALS EXPENSES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	6,550,000.00	6,550,000.00			
5020400000	UTILITY EXPENSES (Water & Electricity Expenses)	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	20,616,000.00	20,616,000.00			
5020500000	COMMUNICATION EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	3,694,000.00	3,694,000.00			
5021100000	PROFESSIONAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	5,235,000.00	5,235,000.00			
5021203000	SECURITY SERVICES	All Campuses	No	Competitive Bidding		1st Quarter to 4th Quarter		GoP	7,500,000.00	7,500,000.00			
5021299000	GENERAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	12,918,000.00	12,918,000.00			
5021300000	REPAIR & MAINTENANCE - Land Improvements/Bldgs. & Other Structures	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	6,665,000.00	6,665,000.00			
5021300000	REPAIR & MAINTENANCE - Machinery & Equipmt./Transportation Equipment	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	1,334,000.00	1,334,000.00			
5021300000	REPAIR & MAINTENANCE - Motor Vehicles & Other Transportation Equipment	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	494,000.00	494,000.00			
5021307000	REPAIR & MAINTENANCE - Furniture & Fixtures	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	310,000.00	310,000.00			
5021500000	TAXES, INSURANCE PREMIUM & OTHER FEES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	4,563,000.00	4,563,000.00			
5029900000	OTHER MAINTENANCE & OPERATING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	6,398,000.00	6,398,000.00			
5060404002	UPGRADING OF CHEMICAL AND SCIENCE LABORATORY BUILDING (Biology, Physics and Chemistry)	Del Carmen Campus	Yes	Competitive Bidding		1st Quarter to 4th Quarter		GoP	24,836,000.00		24,836,000.00		
5060405002	OFFICE EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	2,380,000.00		2,380,000.00		
5060405011	MEDICAL EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	1,000,000.00		1,000,000.00		
5060405014	TECHNICAL & SCIENTIFIC EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	4,000,000.00		4,000,000.00		
5060407001	FURNITURES AND FIXTURES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	7,620,000.00		7,620,000.00		
5020702002	RESEARCH	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	4,630,000.00	4,630,000.00			
5020702002	EXTENSION	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		GoP	1,727,000.00	1,727,000.00			
								<i>Sub-total</i>	156,114,000.00	116,278,000.00	39,836,000.00		
	<i>To be sourced out from the Income 2025</i>												
5020101000	TRAVELING EXPENSES	All Campuses	NO	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		Income	1,100,000.00	1,100,000.00			
5020201002	TRAINING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		Income	4,254,000.00	4,254,000.00			
5020301000	OFFICE SUPPLIES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		Income	300,000.00	300,000.00			
5020302000	ACCOUNTABLE FORMS	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		Income	20,000.00	20,000.00			
5020307000	DRUGS & MEDICINES / MEDICAL, DENTAL & LABORATORY SUPPLIES	All Campuses	No	NP-53.9 - Small Value Procurement		1st Quarter to 4th Quarter		Income	260,000.00	260,000.00			



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020309000	FUEL, OIL & LUBRICANTS	All Campuses	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st Quarter to 4th Quarter				Income	120,000.00	120,000.00		
5020310000	AGRICULTURAL & MARINE SUPPLIES	Malimono/Mainit/Del Carmen Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	100,000.00	100,000.00		
5020311001	TEXTBOOKS AND INSTRUCTIONAL MATERIALS	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	1,000,000.00	1,000,000.00		
5020399000	OTHER SUPPLIES & MATERIALS EXPENSES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	1,200,000.00	1,200,000.00		
5020400000	UTILITY EXPENSES (Water & Electricity Expenses)	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	790,000.00	790,000.00		
5020500000	COMMUNICATION EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	550,000.00	550,000.00		
5021100000	PROFESSIONAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	26,700,000.00	26,700,000.00		
5021299000	GENERAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	2,330,000.00	2,330,000.00		
5021300000	REPAIR & MAINTENANCE - Land Improvements/Bldgs. & Other Structures	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	2,216,000.00	2,216,000.00		
5021300000	BUILDING AND OTHER STRUCTURES	All Campuses	No	Competitive Bidding	1st Quarter to 4th Quarter				Income	50,000,000.00		50,000,000.00	
5021300000	REPAIR & MAINTENANCE - Machinery & Equipmt./Transportation Equipment	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	400,000.00	400,000.00		
5021300000	REPAIR & MAINTENANCE - Motor Vehicles & Other Transportation Equipment	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	100,000.00	100,000.00		
5021307000	REPAIR & MAINTENANCE - Furniture & Fixtures	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	200,000.00	200,000.00		
5029900000	OTHER MAINTENANCE & OPERATING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income	8,360,000.00	8,360,000.00		
5060405002	OFFICE EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income			900,000.00	
5060405011	OTHER MACHINERY & EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income			6,300,000.00	
5060405003	ICT EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income			1,600,000.00	
5060405004	AGRICULTURAL & FORESTRY EQUIPMENT	Mainit / Del Carmen	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income			5,500,000.00	
5029902000	BOOKS	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income			1,500,000.00	
5060405014	TECHNICAL & SCIENTIFIC EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Income			14,200,000.00	
									Sub-total	130,000,000.00	50,000,000.00	80,000,000.00	
	To be sourced out from the IGP 2025												
5020101000	TRAVELING EXPENSES	All Campuses	NO	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	10,000.00	10,000.00		Income Generating Project
5020201002	TRAINING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	10,000.00	10,000.00		Income Generating Project
5020301000	OFFICE SUPPLIES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	150,000.00	150,000.00		Income Generating Project
5020309000	FUEL, OIL & LUBRICANTS	All Campuses	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st Quarter to 4th Quarter				Others	15,000.00	15,000.00		Income Generating Project
5020310000	AGRICULTURAL & MARINE SUPPLIES	Malimono/Mainit/Del Carmen Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	150,000.00	150,000.00		Income Generating Project
5020399000	OTHER SUPPLIES & MATERIALS EXPENSES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	1,500,000.00	1,500,000.00		Income Generating Project
5020400000	UTILITY EXPENSES (Water & Electricity Expenses)	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	100,000.00	100,000.00		Income Generating Project
5021100000	PROFESSIONAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	815,000.00	815,000.00		Income Generating Project
5021299000	GENERAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	1,000,000.00	1,000,000.00		Income Generating Project
5021300000	REPAIR & MAINTENANCE - Machinery & Equipmt./Transportation Equipment	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	100,000.00	100,000.00		Income Generating Project
5021500000	TAXES, INSURANCE PREMIUM & OTHER FEES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	100,000.00	100,000.00		Income Generating Project
5029900000	OTHER MAINTENANCE & OPERATING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	3,550,000.00	3,550,000.00		Income Generating Project
5060405099	TECHNICAL & SCIENTIFIC EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	1,250,000.00	1,250,000.00		Income Generating Project



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5060407001	OTHER MACHINERY & EQUIPMENT	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	1,250,000.00	1,250,000.00		Income Generating Project
									Sub-total	10,000,000.00	10,000,000.00	-	
	To be sourced out from the Trustfund 2025												
5020101000	TRAVELING EXPENSES	All Campuses	NO	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	1,448,187.00	1,448,187.00		Trustfund
5020201002	TRAINING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	338,554.00	338,554.00		Trustfund
5020301000	OFFICE SUPPLIES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	672,822.00	672,822.00		Trustfund
5020399000	OTHER SUPPLIES & MATERIALS EXPENSES not available at PS-DBM	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	2,844,883.00	2,844,883.00		Trustfund
5020400000	UTILITY EXPENSES (Water & Electricity Expenses)	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	83,673.00	83,673.00		Trustfund
5020500000	COMMUNICATION EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	103,554.00	103,554.00		Trustfund
5021100000	PROFESSIONAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	514,911.00	514,911.00		Trustfund
5021299000	GENERAL SERVICES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	978,331.00	978,331.00		Trustfund
5029900000	OTHER MAINTENANCE & OPERATING EXPENSES	All Campuses	No	NP-53.9 - Small Value Procurement	1st Quarter to 4th Quarter				Others	4,777,582.00	4,777,582.00		Trustfund
5060405099	PRINTING OF UNIVERSITY YEARBOOK AY 2023-2024	All Campuses	No	Competitive Bidding	1st Quarter to 4th Quarter				Others	3,237,503.00	3,237,503.00		Trustfund
									Sub-total	15,000,000.00	15,000,000.00	-	
									Grand Total	311,114,000.00	191,278,000.00	119,836,000.00	

Prepared by: MARITES F. GELLEGAN Head, BAC Secretariat-Designate	Recommending Approval: <p style="text-align: center;">BIDS AND AWARDS COMMITTEE</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> MR. JONAS ROBERT L. MIRANDA BAC Chairperson </div> <div style="text-align: center;"> ENGR. PERFECTO R. RUAYA, JR. Member </div> <div style="text-align: center;"> ARVIN E. MAE-USARA, Ph.D. Member </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;"> MR. DONALD C. SALVADOR Member </div> <div style="text-align: center;"> ENGR. BRIAN JAY V. YLAYA Member </div> </div>	Approved: ALMA SY-BATRAN, Ph.D., RSW OIC - University President
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