



Republic of the Philippines
SURIGAO DEL NORTE STATE UNIVERSITY
Narciso Street, Surigao City 8400, Philippines



Invitation to Bid for the Repair and Improvement of HRM Housekeeping & Front Desk

1. The *Surigao del Norte State University (SNSU)*, through the *Corporate Budget for the Contract Approved by the Governing Boards* intends to apply the sum of **Two Million Six Hundred Fifty Thousand Pesos (P 2,650,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Repair and Improvement of HRM Housekeeping & Front Desk** under **PB# 24-03-0001**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
 2. The *Surigao del Norte State University (SNSU)* now invites bids for the above Procurement Project. Completion of the Works is required for **One Hundred Twenty (120) Calendar Days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
 3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 4. Interested bidders may obtain further information from *Surigao del Norte State University (SNSU)*, *Surigao City* and inspect the Bidding Documents at the address given below from **8:00 A.M.- 5:00 P.M., Monday to Friday**.
 5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Php 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through electronic means*.
 6. The *Surigao del Norte State University (SNSU)* will hold a Pre-Bid Conference¹ on **April 1, 2024 at 2:00 P.M. at the Bids and Awards Committee Office (BAC); 2nd Floor, SNSU Building** or through videoconferencing/webcasting via **Zoom**, which shall be open to prospective bidders.
 7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below. Late bids shall not be accepted.
 8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16**.
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9. Bid opening shall be on *April 15, 2024, @ 2:01 P.M. at the Office of the Bids and Awards Committee; 2nd Floor, SNSU Building, Narciso St., Surigao City*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Surigao del Norte State University (SNSU)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MARITES F. GELLEGAN

Head BAC Secretariat - Designate

Surigao del Norte State University

Narciso St., Brgy. Taft, Surigao City 8400

Cellphone No.: 09094496207/ 09951953074

Email add: snsbac@gmail.com

12. You may visit the following websites:

For downloading of Bidding Documents: snsu.edu.ph

MR. JONAS ROBERT L. MIRANDA

BAC Chairperson